

**Historic Capitol Hill - Board Retreat  
Neighborhood Services Organization  
431 SW 11<sup>th</sup> St OKC  
June 20, 2017**

**AGENDA**

9:00 – 9:05 – Welcome and Introductions. Overview of the schedule (Santiago Arzate)

9:05a – 9:30 Kim Cooper-Hart – City Planning

- Review Accomplishments from 2016-2017.
- Review of Mission and Vision.
- Review Mission of Organization
- Progress Toward Goals

9:30 – 10:45 Norma Ramirez de Miess – National Main Street Center

- Review of Monday's work with the district. Share observations, key recommendations, and discuss overall vision and strategic action.

10:45 Break

11:00 Lunch served

11:15 Introduce Jennifer Meckling – Center for Non-Profits

11:20 – 12:05

- Review of Legal Duties of Board Members
- Review of Legal Activities per mission (Bylaws, founding documents)

12:05 – 1:20 Fundraising for Boards

- Recognizing our responsibility
- Exploring activities to meet responsibility
- Crafting Objectives

1:20 – 1:30 Break

1:30 – 2:45 Board Development

- Getting the board you want
- Strategic recruitment and planning
- Tools for tracking our progress
- Crafting Objectives

2:45 – 3:00 Conclusion